

**MEMORIAL HOSPITAL OF SWEETWATER COUNTY  
REGULAR MEETING OF THE BOARD OF TRUSTEES  
August 7, 2024  
2:00 p.m.  
Classrooms 1, 2 & 3**

**AGENDA**

- |       |                                                                                          |                                                                                       |
|-------|------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| I.    | Call to Order                                                                            | Barbara Sowada                                                                        |
|       | A. Roll Call                                                                             |                                                                                       |
|       | B. Pledge of Allegiance                                                                  |                                                                                       |
|       | C. Mission and Vision                                                                    | Craig Rood                                                                            |
|       | D. Mission Moment                                                                        | Irene Richardson, <i>Chief Executive Officer</i>                                      |
| II.   | Agenda <i>(For Action)</i>                                                               | Barbara Sowada                                                                        |
| III.  | Minutes <i>(For Action)</i>                                                              | Barbara Sowada                                                                        |
|       | A. July 1, 2024 Regular Meeting                                                          |                                                                                       |
| IV.   | Community Communication                                                                  | Barbara Sowada                                                                        |
| V.    | Old Business                                                                             | Barbara Sowada                                                                        |
|       | A. Medical Staff Bylaws <i>(Remains under review/development, no request for action)</i> |                                                                                       |
|       | B. Board of Trustees Policy – Appointment to Board Committee Policy <i>(For Action)</i>  | Marty Kelsey                                                                          |
|       | C. CY24 Infection Control Plan <i>(For Action)</i>                                       | Noreen Hove, <i>Director of Surgical Services<br/>Infection Control and Grievance</i> |
| VI.   | New Business <i>(Review and Questions/Comments)</i>                                      | Barbara Sowada                                                                        |
| VII.  | Chief Executive Officer Report                                                           | Irene Richardson                                                                      |
| VIII. | President of the Medical Staff Report                                                    | Dr. Brianne Crofts, <i>Medical Staff President</i>                                    |
| IX.   | Committee Reports                                                                        |                                                                                       |
|       | A. Governance Committee                                                                  | Marty Kelsey                                                                          |
|       | B. Quality Committee                                                                     | Barbara Sowada                                                                        |
|       | C. Human Resources Committee                                                             | Kandi Pendleton                                                                       |
|       | D. Finance & Audit Committee                                                             | Marty Kelsey                                                                          |
|       | 1. Capital Expenditures <i>(For Action)</i>                                              |                                                                                       |
|       | 2. Laboratory Expansion Change Order – Sewar Line <i>(For Action)</i>                    |                                                                                       |
|       | 3. Medical Imaging Phase II CMAR – Groathouse <i>(For Action)</i>                        |                                                                                       |
|       | 4. Bad Debt <i>(For Action)</i>                                                          |                                                                                       |
|       | 5. Finance & Audit Committee Meeting Information                                         |                                                                                       |
|       | E. Foundation Board                                                                      | Craig Rood                                                                            |
|       | F. Executive Oversight and Compensation Committee                                        | Barbara Sowada                                                                        |
|       | G. Joint Conference Committee                                                            | Barbara Sowada                                                                        |
|       | H. Building & Grounds Committee                                                          | Craig Rood                                                                            |
|       | I. Compliance Committee                                                                  | Kandi Pendleton                                                                       |

*Mission: Compassionate Care For Every Life We Touch  
Vision: To be our community's trusted healthcare leader.*

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| X. Board Education                             | Barbara Sowada |
| A. Cancelled                                   |                |
| XI. Good of the Order                          | Barbara Sowada |
| XII. Executive Session (W.S. §16-4-405(a)(ix)) | Barbara Sowada |
| XIII. Action Following Executive Session       | Barbara Sowada |
| XIV. Adjourn                                   | Barbara Sowada |